

WyoTech
2023/2024 Catalog Addenda to
Volume I, Published January 9, 2023
Effective Date: 03/23/2023

ADDENDUM, Effective 03/23/2023

The information below is added to the current information regarding Transcript and Diploma Release, on page 37.

All transcripts will be maintained for the life of the institution. In the event of school closure, transcripts can be requested through the Wyoming Department of Education.

ADDENDUM, Effective 03/23/2023

The information below is added to the current information under Licensure, on page 10.

- WyoTech is licensed by the Oregon Higher Education Coordinating Commission, 3225 25th St SE, Salem OR 97302.

ADDENDUM, Effective 03/23/2023

The information below is an update to the state specific information for Oregon, on page 88.

Students aggrieved by action of the school should attempt to resolve these problems with appropriate school officials. Should this procedure fail students may contact: Higher Education Coordinating Commission 3225 25th St SE, Salem, OR 97302. After consultation with appropriate staff and if the complaint alleges a violation of Oregon Revised Statutes 345.010 to 345.470 or standards of the Oregon Administrative Rules 715-045-0001 through 715-045-0210, the commission's executive director will begin the complaint investigation process as defined in OAR 715-045-0023, Appeals and Complaints.

ADDENDUM, Effective 03/23/2023

The information below is an update to the state specific information for Oregon regarding Student Cancellation and Refund Policy, on page 88.

A student may cancel enrollment by giving written notice to the school. Unless the school has discontinued the program of instruction, the student is financially obligated to the school according to:

1. If cancellation occurs within five (5) business days of the date of enrollment, and before the commencement of classes, all monies specific to the enrollment agreement shall be refunded.
2. If withdrawal or termination occurs after the commencement of classes and before completion of 50 percent of the contracted instruction program, the student shall be charged according to the published class schedule. The student shall be entitled to a pro rata refund of the tuition when the amount paid exceeds the charges owed to the school. In addition to the pro-rated tuition, the school may retain the registration fee, book and supply fees, and other legitimate charges owed by the student.