

Higher Education Emergency Relief Fund Report – Emergency Financial Aid Grants to Students

September 30, 2020

WyoTech (OPE ID: 009157) received education stabilization funds under Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), Public Law No: 116-136. This Fund Report applies to the student portion received under the Higher Education Emergency Relief Fund that is designated exclusively for emergency financial aid grants to students.

The institution appreciates that Congress and the President have made these critical funds available for eligible students who have expenses related to the disruption of campus operations due to the coronavirus pandemic. We take receipt of these federal funds seriously and are distributing them in accordance with the CARES Act and implementing guidance.

The institution is making the below information available for transparency purposes and in compliance with the U.S. Department of Education’s (“Department”) Electronic Announcement of May 6, 2020.¹ For questions or concerns regarding this Fund Report, please contact Alyson Moyer, Director of Student Finance, at amoyer@wyotech.edu.

The institution signed and returned to the Department the Certification and Agreement [for] Emergency Financial Aid Grants to Students. The institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students.

1. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement [for] Emergency Financial Aid Grants to Students is **\$121,887**.
2. The total amount of emergency financial aid grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **\$127,262**².
3. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is **158**.
4. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **158**.
5. The methods used by the institution to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are provided in **Attachment A**.
6. Any instructions, directions, or guidance provided by the institution to students concerning the emergency financial aid grants are provided in **Attachment B**.

¹ See: <https://ifap.ed.gov/electronic-announcements/050620HigherEdEmergencyReliefFundRptg>

² Difference of \$5,375 from Institutional Portion of emergency financial aid grant under Section 18004(a)(1) of the CARES Act

Attachment A

All WyoTech students were impacted by COVID-19 due to a temporary closure/extended break from March 25, 2020 to May 11, 2020. Therefore, the school will utilize the full total student portion of funds available (\$121,887) to be divided equally among its student population – those that were actively enrolled or scheduled to be enrolled prior to May 11, 2020 and who have an ISIR on file with the school will be scheduled to receive a Higher Education Emergency Relief Fund (HEERF) grant in the amount of **\$640**.

Active and enrolled students (May 11, 2020 and prior) who do not have an ISIR on file with the school, will be notified of their ability to complete and submit a FAFSA in order to potentially become eligible to receive Title IV funding, including but not limited to, HEERF grants.

Funds pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students will continue to be disbursed to all students who started enrollment May 11, 2020 or prior and who have a school status of "active" at the time the disbursement is scheduled until the funds are expended. Should the student portion of the HEERF funds be fully expended before the eligible group of students receive an equal portion of the funding (\$640), the institutional portion of the funds will be utilized supplementary.

The CARES Act allows for an institution to transfer up to 100 percent of its unexpended Federal Work Study (FWS) allocation into Federal SEOG (FSEOG) and allows for institutions to use any portion of their FSEOG allocation, including funds transferred from FWS, to award emergency financial aid grants (ESEOG) to assist students in paying for unexpected expenses to cover unmet financial need as the result of a qualifying emergency (<https://ifap.ed.gov/electronic-announcements/051520UPDATEDGuidanceInterruptStudyRelCOVID19May2020>).

WyoTech students will be eligible to apply for this additional funding if they have been further impacted by the coronavirus pandemic. Applications for that funding are available through the Student Finance Department. This application permits students to apply for ESEOG. Campus administration will use Estimated Family Contribution (EFC) and the information provided by the student to determine eligibility for a grant and the amount for which the student will be eligible. Each student will be eligible for only one ESEOG and only one application will be considered per student. Only students who are participating in courses actively, who are Title IV eligible and in good standing, will be eligible.

1. The total amount of 2019-2020 unexpended FWS and Federal SEOG funding available to the institution as of the date of this Fund Report is **\$117,958**.
2. The total amount of emergency FSEOG disbursed to students as of the date of this Fund Report is **\$117,958**.
3. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive an emergency FSEOG, as of the date of this Fund Report is **158**.
4. The total number of students who applied for and received emergency FSEOG under of the date of this Fund Report is **96**.

Attachment B

All WyoTech students receiving funds pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students will be asked to sign an "Acknowledgement of Receipt of Funds" memo that states: "The US Department of Education has made Emergency Financial Aid Grants to students of our institution who are in need of financial support for their expenses related to the disruption of campus operations due to Coronavirus. You have been awarded a Higher Education Emergency Relief Fund Grant, which is intended to be utilized for expenses related to the *disruption of campus operations due to coronavirus*. This includes eligible expenses under your cost of attendance such as food, housing, course materials, technology, health care, and childcare. Your grant is in the amount of \$640.00. You are also eligible to apply for additional funding if you were further impacted by the coronavirus pandemic. Applications for that funding are available through the Student Finance Department and must be returned to Student Finance. Should you have any questions regarding the CARES Act funding, please contact the Student Finance Department in person, by phone, or by email. [Phone: 307-755-2244 Email: StudentFinance@wyotech.edu]"

Students who would like to apply for Emergency FSEOG funding must complete and sign an application for that funding. Campus administration will use Estimated Family Contribution (EFC) and the information provided by the student to determine eligibility for a grant and the amount for which the student will be eligible. Information provided by the student includes answering the following questions:

- Have you incurred expenses due to disruptions caused by the Coronavirus pandemic?
- Check all situations that apply to you:
 - I am financially responsible for my food expenses
 - I am financially responsible for my housing expenses
 - I am financially responsible for relocation and/or travel expenses
 - I am financially responsible for my own health care costs
 - I have children and am financially responsible for their childcare expenses
 - I am financially responsible for assisting family member(s) who have tested positive for COVID

Students must also attest to the following: "I attest that all information contained in this application is true and accurate and I am requesting a one-time Emergency Financial Aid Grant to help cover the cost of expenses incurred due to the Coronavirus pandemic. I understand that I will be unable to revise this request after submitting it and I understand that the Student Finance administration of my school will determine my eligibility for grant monies based on my responses to the questions above."

Each student will be eligible for only one Emergency FSEOG and only one application will be considered per student. Only students who are participating in courses actively, who are Title IV eligible and in good standing, will be eligible.